

## MEETING MINUTES

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**Group Name:** Tulsa Food Advisory Council

**Date:** June 5, 2024

**Members Present:** Andrew Arvay, David Chambers, Jeffrey H. Townes, Rocky Sturm, Marilyn Been, Ruth Young, Brian Hughes, Collin Graham, Nicole Wakeham

**Members Absent:** Thomas “Evan” Kelamis, Steven Jennings, Harry Lentz, Thomas Hunter

**Others Present:** DeBrena Hilton, Adam Austin, Alex Prieto, Abby Rigsbee, Andre Fonacier

### MINUTES

- Andrew Arvay called the meeting to order at 2:05 p.m. The Minutes from October 4th, 2023 were read. A motion to approve the minutes was made by Marilyn Been and seconded by Rocky Sturm. The motion passed.
- The Minutes from February 14<sup>th</sup>, 2024 were read. A motion to approve the minutes was made by Nicole Wakeham and seconded by Collin Graham. The motion passed.
- Introduction of guests was made by DeBrena Hilton, Food Protection Service Manager.
- Andrew Arvay informed the Council of the two existing Council vacancies. One is under the Health Professional Representative group and the other under the Food Industry Representative group. Rod Hammack was considered to fill the Food Industry Representative vacancy. The motion passed.
- DeBrena Hilton presented the Food Protection Services (FPS) Program updates:
  - Total # plans received February 1, 2024 – May 31, 2024: = 253
    - Electronic submissions = 99
    - Paper submissions = 154
  - Total # COMPLAINTS between February 1, 2024 – May 31, 2024:
    - General = 223
    - FBI = 54
  - Food Establishment report February 1, 2024 – May 31, 2024:
    - newly opened establishments = 170
    - closures = 149
    - reopened establishments (change of ownership) = 77

## MEETING MINUTES – CONTINUED

- Monthly training breakdown February 1, 2024 – May 31, 2024:
  - Estimated monthly attendance breakdown:
    - Number of Food Handler Permits online?
      - February = 2083
      - March = 2346
      - April = 2519
      - May = 2673
    - Number of Registered Food Manager Certifications?
      - February = 98
      - March = 95
      - April = 131
      - May = 100
- Samantha Zarraga – new administrative reception position, started on May 21st.
- Many Kudos received for Retail Food Program Standards (RPS) Symposium presentation on Risk Factor Studies and commercial highlights vignette from Tulsa Health Department:
  - Building Professional Networks Through the RPS
  - Maintaining Institutional Knowledge with the RPS
  - RPS Sustainability
- Additional staffing updates:
  - 16 inspector districts – currently three OPEN district areas: offer made to fill position under review through HR background check. Will resume additional interviews in July.
  - District remapping process underway to be revealed July 1st to accommodate work assignment shifts.
- Collin Graham provided the following updates for the Oklahoma Restaurant Association:
  - Events
    - New office location Open House June 19, 2024
    - Odyssey de Culinaire in Tulsa July 9, 2024 and in OKC July 18, 2024

MEETING MINUTES – CONTINUED

○ Legislation

- HB 1038 Requires that all tourism information centers include a universal changing station for persons with disabilities. Status: Dead.
  - SB 1041 Modify provisions governing the creation and selling of homemade food, expanding provisions governing food which has time or temperature requirements for safety. Status: Dead.
  - HB 1723 Temporary Catering Storage License. Alcoholic beverages; catering licenses; storage license; on-premises licensee; transfer; emergency. Signed by Governor.
  - HB 2995 Requires food courier services to have agreements with restaurants in order to pick up and deliver from them and permits restaurants to file complaints to the Corporation Commission where couriers are operating without such agreement. Signed by Governor.
  - SB 809 Modifies restrictions upon businesses distributing cocktails for off-premises consumption. Sent to Gov.
  - SB 2001 Gives permission to certain distributors of alcoholic beverages to conduct straw tests and other educational training tastings for employees over the age of twenty-one; EMERGENCY. Signed by Governor.
- Old Business: Former council member Kerry Sorrells passed away May 13<sup>th</sup>.
  - New Business: New Food Safety Posters are available for the public.
  - Meeting was formally adjourned at 2:39 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> <li>• Approval of Minutes – October 2023 Regular Meeting <b>(Action Required)</b></li> <li>• Approval of Minutes – February 2024 Regular Meeting <b>(Action Required)</b></li> <li>• Rod Hammack approval <b>(Action Required)</b></li> <li>• Food Protection Services Update <b>(No Action Required)</b></li> </ul>	<ol style="list-style-type: none"> <li>1. October 2023 Minutes</li> <li>2. February 2024 Minutes</li> <li>3. Rod Hammack Resume</li> </ol>