

Group Name: Tulsa Food Advisory Council

Date: February 14, 2024

Members Present: Andrew Arvay, Rocky Sturm, Jeffrey H. Townes (Buck), Thomas Hunter, Nicole Wakeham, Steven Jennings, Collin Graham, Evan Kelamis, Brian Hughes, Ruth Young

Members Absent: Harry Lentz, David Chambers, Marilyn Been

Others Present: DeBrena Hilton, Adam Austin, Alex Prieto, Uzoma Anyanwu, Amanda Kennedy

MINUTES

- Andrew Arvay called the meeting to order at 2:03 p.m. The Minutes from October 5th, 2023 were read. A motion to approve the minutes was made by Steven Jennings and seconded by Colin Graham. The motion passed.
- Introduction of guests was made by DeBrena Hilton, Food Protection Service Manager.
- Andrew Arvay informed the Council of the two existing Council vacancies. One under the Health Professional Representative group and the other under the Food Industry Representative group.
- DeBrena Hilton presented the Food Protection Services (FPS) Program updates:

Current Vacancies =

4 Inspector Districts = Districts 2, 4, 8 (assignment 3/1/2024), and 14

Three sanitarian positions offered and accepted start dates are:

February 21st, March 21st, May 21st – THD internal transfer

Tony Nguyen resigned November 8, 2023 – Food Training Coordinator interviews scheduled for the end of February.

One Administrative Receptionist position offered and accepted with starting date of March

Upcoming Vacancies

2 Coordinator positions = District 1 and District 12

Special Event Coordinator resignation effective 2/23/24

Plan Review Coordinator resignation effective 2/21/24

FAC meeting Inspection Summary updates:

Plan Review Coordinator Reshell Johnson resignation effective 2/21/24

Total # plans received since October 5th meeting = 139

MEETING MINUTES – CONTINUED

Electronic submissions = 77

Paper submissions = 62

Total # COMPLAINTS received between October 5, 2023 – January 31, 2024, = 270

General = 218

FBI = 52

Food Establishment status report October 5, 2023 – January 31, 2024:

- newly opened establishments = 156
- reopened establishments (change of ownership) = 43
- closures = 93

Monthly training breakdown October 5, 2023 – January 31, 2024

Estimated total attendance in October – December 2023 = 32

Once Food Training Coordinator position filled, plan to reimplement the in-person food training classes.

Number of Food Handler Permits online:

October = 2234, November = 2132, December = 1880

Number of Registered Food Manager Certifications

October = 69, November = 66, December = 59, January = 75

- DeBrena Hilton announced 2024 NEHA-FDA Retail Flexible Funding Model Grant Awards: Self-Assessment/Verification Audit Mentorship and the Succession Planning and Development.
- Rebekah Patton submitted an abstract that was picked for Track 3 of the Retail Program Standards Symposium that will be held:
 - April 16-18, 2024, 11 a.m. – 5 p.m. ET, Virtually
- Collin Graham provided the following updates for the Oklahoma Restaurant Association:
 - Events
 - The ProStart Student Invitational February 23rd, 2024
 - Hospitality Day & "A Tasteful Affair" Legislative Reception April 16th, 2024
 - The ORA Expo at the Oklahoma City Convention Center August 28th and 29th, 2024
 - Legislation
 - SB 809 Modifies restrictions upon businesses distributing cocktails for off-premises consumption.
 - HB 2995 Requires food courier services to have agreements with restaurants in order to pick up and deliver from them and permits restaurants to file complaints to the Corporation Commission where couriers are operating without such agreement.

MEETING MINUTES – CONTINUED

- SB 1762 Removes the maximum number of charitable alcoholic beverage event licenses that institutions of higher education may obtain during a 12-month period
- HB 3076 Adjusts various provisions related to alcoholic beverages, establishing standards for straw testing and introducing additional fees
- HB 3353 Relates to wine and spirits wholesaler license; providing for the ability to sell to a charitable organization
- HB 3995 Requires portable fire extinguishers to be installed in mobile food establishments which produce smoke or grease-laden vapor
 - Tulsa has been absent from counties receiving complaints about inspections starting during peak business hours. The self-inspection form has been used a lot.
- DeBrena Hilton shared the new Safety Posters from THD Marketing
- Meeting was formally adjourned at 2:48 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none">• Approval of Minutes – October 2024 Regular Meeting (Action Required)• Food Protection Services Update (No Action Required)	<ol style="list-style-type: none">1. October 2024 Minutes